

**SELF-CALENDARING INSTRUCTIONS  
FOR JUDGE MEREDITH A. JURY**

**\*\*UPDATED: 8-4-2006**

The self-calendar system is designed to allow both counsel and parties to schedule hearing dates for matters heard on regular notice, without having to contact the Courtroom Deputy to obtain a hearing date. Matters that do not require hearings may be filed in accordance with Local Bankruptcy Rule 9013-1(g)(1).

- I. Matters requiring more than 15 minutes **may not** be self calendared. Parties select their own hearing dates if the matter to be heard is 15 minutes or less and falls within one of the following categories:
  - A. **Motions for Relief From Stay OR Motion to Impose the Automatic Stay**
  - B. **Chapter 7 Miscellaneous matters**
  - C. **Chapter 13 Miscellaneous matters**
  - D. **Fee Applications in Chapter 7 and Chapter 11 Cases**
  - E. **Employment Applications**
  - F. **Any Motion in a Chapter 7, 11 or 13 Case or an Adversary Proceeding not identified in section II below as being ineligible for self-calendar.**
  
- II. The following matters **may not** be self calendared:
  - A. **Applications for Orders Shortening Time (LBR 9075-1 (b))**
  - B. **Emergency or Ex Parte matters (LBR 9075-1 (a))**
  - C. **Initial Status Conferences in Adversary Proceeding**
  - D. **Clusters of Related Matters that would ordinarily be set for different hearing times**
  - E. **Mass Objections to Claims(more than 20 objections set for a single hearing)**
  - F. **Motions for Authority to Use/Restrict Use of Cash Collateral**
  - G. **Motions to Obtain DIP Financing**
  - H. **Motions for Temporary Restraining Orders or Preliminary Injunctions**
  - I. **Motions for Reconsideration**
  - J. **Motions for Summary Judgement**
  - K. **Pre-Trial Conferences**
  - L. **Reaffirmation Agreements**
  - M. **Motions to Dismiss Adversary Proceedings**

**For matters that may be self-calendared, follow the steps outlined below:**

**STEP 1:** Obtain available dates and times for the type of matter that you want to calendar by referring to the monthly calendars posted in the Judge's courtroom or on the Court's web site ([www.cacb.uscourts.gov](http://www.cacb.uscourts.gov)) or by calling the Court's general information number [(951) 774-1100 ] and selecting the menu options necessary to direct you to calendaring information for Judge Jury.

**PLEASE NOTE: Calendar dates are subject to periodic revision**, so please verify that you are referring to a current version of the Judge's monthly calendar.

**STEP 2:** Prepare a notice of hearing for the date and time that you have selected. If your motion is for relief from stay, you must provide notice in the same form as outlined by Local Bankruptcy Rule 9013-1(1)(e) (Local Forms series 350).

**PLEASE NOTE:** If you choose a date for a relief from stay hearing that is greater than 30 days from the date you file your motion, you are deemed to have waived the time limits of Bankruptcy Code Section 362(e).

**STEP 3:** Schedule hearing dates to give sufficient notice of all matters to all parties entitled to receive such notice pursuant to applicable provisions of the Local Bankruptcy Rules and Federal Rules of Bankruptcy Procedure. Moving parties are referred to Local Bankruptcy Rule 9013-1(a)(6) regarding service of the notice of the hearing and to Local Bankruptcy Rule 9013-1(a)(13) regarding evidence supporting the motion.

**STEP 4:** File and serve your moving papers in a timely manner! Late filed moving papers cannot be placed on the calendar date you have chosen and you will be notified of a new hearing date by the Courtroom Deputy. Refer to the Local Bankruptcy Rules and Federal Rules of Bankruptcy Procedure for applicable filing and service deadlines. If proof of service is insufficient, the moving party's motion may be continued or denied. A courtesy copy of all papers is required to be delivered to the Judge's chambers. The date and time of the scheduled hearing is required to appear on all documents next to the caption box. See Local Bankruptcy Rule 1002-1 (d)(8)(E).

**STEP 5:** If the date selected is unavailable because you gave insufficient notice, the date and time is already fully booked, or for any other reason, the Courtroom Deputy will contact you to arrange an alternative date. Local Bankruptcy Rule 1002-1(d)(8) requires you to insert your telephone number at the top left corner of the document.

**STEP 6:** Confirmation that your matter has been calendared will be sent back to you, if you provide the Courtroom Deputy an extra copy of your notice and a stamped self-addressed return envelope. The Court reserves the right to reschedule any hearing. You will be notified promptly if your hearing has been re-set.

**Legend:**

**R/I/S - RELIEF FROM THE AUTOMATIC STAY & MOTIONS TO IMPOSE THE STAY**

**MISC - MISCELLANEOUS**

**U.S.T MTNS - UNITED STATES TRUSTEE MOTIONS**

**ADV. - ADVERSARY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>August 2006</b>						
		1 DARK - FJC	2 DARK - FJC	3 ADVERSARY 10:00 - MISC ADV	4	5
6	7	8 CHAP 7 10:00 MISC 11:00 MISC 3:30 UST MTNS	9 R/I/S & CH 13 R/I/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	10 ADVERSARY 10:00 - MISC ADV	11	12
13	14	15 CHAP 7 10:00 MISC 11:00 MISC 3:30 UST MTNS	16 R/I/S & CH 11 R/I/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 CH 11 MISC	17 ADVERSARY 10:00 - MISC ADV	18	19
20	21	22 CHAP 7 10:00 MISC 11:00 MISC 3:30 UST MTNS	23 R/I/S & CH 13 R/I/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	24 DARK	25 DARK	26
27	28 DARK	29 DARK	30 DARK	31 DARK		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<h1>September 2006</h1>						
					1  DARK	2
3	4 HOLIDAY  LABOR DAY	5 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	6 R/I/S & CH 13  R/I/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	7  ADVERSARY  10:00 - MISC ADV	8	9
10	11	12 CHAP 7  10:00 MISC 11:00 MISC  PM DARK	13  DARK  DO NOT SET	14  DARK	15	16
17	18	19 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	20 R/I/S & CH 13  R/I/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	21  ADVERSARY  10:00 - MISC ADV	22	23
24	25  TRIAL	26  TRIAL - NOTHING ELSE	27 R/I/S R/S CH 7 & 13 & 11 9:00 AM ONLY  TRIAL	28  TRIAL - NOTHING ELSE	29	30

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>October 2006</b>						
1	2	3 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	4 R/I/S & CH 13  R/I/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	5  ADVERSARY  10:00 - MISC ADV	6	7
8	9 HOLIDAY  COLUMBUS DAY	10 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	11 R/I/S & CH 11  R/I/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 CH 11 MISC	12  ADVERSARY  10:00 - MISC ADV	13	14
15	16	17 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	18 R/I/S & CH 13  R/I/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	19  ADVERSARY  10:00 - MISC ADV	20	21
22	23	24 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	25  DARK	26  ADVERSARY  10:00 - MISC ADV	27	28
29	30	31 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<h1>November 2006</h1>						
			1 R/I/S & CH 13  R/I/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	2  ADVERSARY  10:00 - MISC ADV	3	4
5	6	7 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	8 R/I/S & CH 11  R/I/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 CH 11 MISC	9  ADVERSARY  10:00 - MISC ADV	10 HOLIDAY  <b>VETERANS DAY - OBSERVED</b>	11
12	13	14 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	15 R/I/S & CH 13  R/I/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	16  ADVERSARY  10:00 - MISC ADV	17	18
19	20	21 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	22 R/I/S & CH 11  R/I/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 CH 11 MISC	23 HOLIDAY  <b>THANKSGIVING DAY</b>	24  <b>DAY AFTER THANKSGIVING</b>	25
26	27	28 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	29 R/I/S & CH 13  R/I/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	30  ADVERSARY  10:00 - MISC ADV		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<h1>December 2006</h1>					1	2
3	4	5 CHAP 7 10:00 MISC 11:00 MISC 3:30 UST MTNS	6 R/I/S & CH 11 R/I/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 CH 11 MISC	7 ADVERSARY 10:00 - MISC ADV	8 BOJ	9
10	11	12 CHAP 7 10:00 MISC 11:00 MISC 3:30 UST MTNS	13 R/I/S & CH 13 R/I/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	14 ADVERSARY 10:00 - MISC ADV	15	16
17	18	19 CHAP 7 10:00 MISC 11:00 MISC 3:30 UST MTNS	20 R/I/S & CH 11 R/I/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 CH 11 MISC	21 ADVERSARY 10:00 - MISC ADV	22	23
24	25 HOLIDAY <b>CHRISTMAS DAY</b>	26 CHAP 7 10:00 MISC 11:00 MISC 3:30 UST MTNS	27 R/I/S & CH 13 R/I/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	28 ADVERSARY 10:00 - MISC ADV	29	30
31	JAN 1, 2007 <b>HAPPY NEW YEAR</b> HOLIDAY					